

SIRENNET.COM

A McLoughlin & Eardley Group, Inc. Company

For Internal Use Only			
Credit Extended:	Net 30	Net 15	None
Customer #:	_____		
Approved By:	_____	Date:	_____

Commerce Division
SIRENNET.COM Inc.
PO Box 91129
Portland, OR 97291

Government Agency Purchasing Account Authorization Form

Phone: 888-959-0911 Fax: 888-999-6183 Email: info@sirennet.com

This application is ONLY for Government agencies. All other inquiries please call 888-959-0911.
This form must be complete to be considered for credit. Both pages of this authorization must be signed and returned.
Fax (888-999-6183) or email (info@sirennet.com) the completed form and mail the original to the above address.

SECTION 1:

Name of Department: _____

Mailing/Billing Address: _____

City: _____ State: _____ Zip: _____ Phone #: _____

Shipping Address: _____

City: _____ State: _____ Zip: _____ Fax #: _____

Website Address: _____

Accounts Payable: Name _____ Phone#: _____ Ext. _____

Email _____ Fax#: _____

Anticipated monthly charges: \$ _____

Mark one: City County Federal State Volunteer Government Agency

Do you require a written Purchase Order? Yes No If yes, over what amount: _____

Will you accept a partial shipment? Yes No

Do you pay from invoices? Yes No Do you require a voucher for payment? Yes No

SECTION 2:

I certify that the statements above are true. I have received a copy of the **McLoughlin & Eardley Group, Inc Credit Policy** and I agree to comply with its terms. I authorize you to obtain such additional information as you may require concerning this application.

_____	_____	_____	_____
Name (Print)	Signature	Title	Date

Authorized Purchasing Agents: _____

SIRENNET.COM

A McLoughlin & Eardley Group, Inc. Company

PO Box 91129,
Portland, Oregon 97291

Phone: 888-959-0911
Fax: 888-999-6183

Government Agency Purchasing Account Authorization Form Purchasing Account Policy

The Customer, _____, (as listed on page one of this application) has applied to *McLoughlin & Eardley Group, Inc (MCLE)* for a credit account. The Customer makes the following guarantees and agrees to the following provisions and terms when purchasing goods using their credit account:

1. All charges made on the account opened under this agreement in the buyer's name will be governed by the terms listed herein.
2. Customer is the type of government agency indicated on page one of this application.
3. Signee on both page one and two of this application is authorized to represent the customer/department listed.
4. Customer approves all authorized purchasing agents (as listed on page one of this application) to make purchases on this account, and the customer assumes the financial liabilities created by their purchases.
5. Before becoming a continuing (*MCLE*) terms customer, customer must complete the credit application.
6. (*MCLE*) reserves the right to establish a credit limit for all customers based on the information obtained from the credit application. Customers over their credit limit will be allowed to purchase on restricted terms. (*See terms below*)
7. Customer will notify (*MCLE*) in writing anytime there is a change of billing name, address, phone number, purchasing agents or any other information given on the original credit application.
8. (*MCLE*) reserves the right to request a periodic update of the account information. Any account inactive for 12 months may be closed.
9. **Terms are net 30 days with a finance charge of 1.5% per month on unpaid balances over 30 days old. If the balance is paid in full, no finance charges will be added. Payment is due within 30 days of the invoice date.**
10. A \$20.00 handling fee will be charged for each check returned by the bank as unpayable plus any fees accrued by the bank. At this time, the account will be placed on a prepaid only basis until the returned check and any handling fees have been repaid.
11. Payments made to your account(s) will be applied in the following order: returned check fees, finance charges, principal balance.
12. All invoices are to be paid in full unless (*MCLE*) is notified of a disputed item within 15 days of the invoice date.
13. Credits for returned items will be issued only after items are inspected and determined to be in working order unless due to faulty workmanship or materials.
14. Customer agrees to pay the entire balance of invoices in full. If an invoice becomes past due, the customer agrees to pay reasonable attorney fees and court costs in the event suit is brought to recover any past due balances. Any recovery action would be subject to the Laws and Statutes of the State of Delaware.
15. (*MCLE*) reserves the right to send past due accounts to collection agencies. Customer agrees to pay all of the related collection fees.
16. The manufacturer holds all warranties.
17. The shipping carrier handles all damaged shipping claims.
18. No returns are allowed on custom or specialty orders.
19. All returns are subject to a restocking fee up to 25% of the price of the products returned. No returns will be allowed after 30 days.
20. All returns must have a return authorization number and prior approval before we will accept the returned products.

CREDIT ACCOUNT DISCLOSURE STATEMENT

1. Accounts over the credit limit will be allowed to continue purchasing; however, each order will require prepayment at the time of the order.
2. On the **first occurrence** that the account goes (15) days past due, the account will be placed on credit hold.
3. Customers placed on credit hold may not be able to place new orders until the past due balance is paid in full.
4. Orders for accounts on credit hold will be placed on hold and will not ship until the account is up to date.
5. No finance charge will be imposed if you pay the full invoice balance by the invoice due date. Invoices not paid in full by the invoice due date will accrue finance charges of 1.5% per month on past due amounts until the invoice is paid in full.

Name (Print)

Signature

Title

Date